



## SCHEDULE OF FEES

Once a booking is made, you will be emailed an invoice with payment instructions (you can pay via credit card (securely processed online through Stripe) or via bank transfer. If paying via bank transfer, please select 'manual' and email receipt to [jessica@seasidemediation.com.au](mailto:jessica@seasidemediation.com.au)

<b>INITIAL 15 MINUTE PHONE CONSULTATION APPOINTMENT</b>	FREE
<b>PRE-MEDIATION INTAKE APPOINTMENT (Required)</b>  <i>This appointment is required before proceeding to mediation. Charges include associated administrative work, review of reasonable documents, issuing of 60i Certificate where applicable and invitation to the party B to participate in the mediation process.</i>	\$300
<b>MEDIATION (Up to 3.5 hours)</b> <i>Charges include associated administrative work, review of reasonable documents, preparation for mediation, the mediation itself and issuing of 60i Certificate where applicable.</i>	\$900 per party (\$1800 total)
<b>MEDIATION – FULL DAY (9am-5pm (or equivalent) with one hour lunch break)</b> <i>Best for combined parenting/property matters, complex matters or matters where a number of issues are in dispute.</i>  <i>Charges include associated administrative work, review of reasonable documents, preparation for mediation, the mediation itself and issuing of 60i Certificate where applicable.</i>	\$1400 per party (\$2800 total)

Seaside Mediation is open to one party paying the full cost of the mediation process if agreed. This will not impact the impartiality of the mediator.

 0466 286 640

 [jessica@seasidemediation.com.au](mailto:jessica@seasidemediation.com.au)

[www.seasidemediation.com.au](http://www.seasidemediation.com.au)



# TERMS & CONDITIONS

## 1. General Information Not Legal Advice

The content on this website constitutes general information. This information is not comprehensive and does not constitute legal advice. Seaside Mediation does not provide legal advice as part of its service.

Seaside Mediation encourages parties to seek legal and/or other professional advice in relation to their matters.

## 2. Cancellation and Non-Attendance Policy

### a) Pre-mediation intake appointments

Cancellations and re-scheduling of an appointment must be made more than 24 hours prior to your appointment. If you request to reschedule your booking within 24 hours of the appointment, you will be charged 50% of the appointment fee. If your appointment is not attended without prior notice, the full appointment fee will be forfeited.

### a) Mediation appointments

Cancellations and re-scheduling of mediation appointments may be made more than 48 hours prior to your mediation appointment. If you reschedule within 48 hours of the scheduled appointment, you may be charged 50% of the appointment fee.

If a mediation is not attended by one or more of the parties, without prior notice, the non-attending party/parties will not be refunded their mediation fee. A no-show from one party will result in a 50% refund of the mediation fee to the attending party. Refunds are not available if a scheduled session ends early for any reason.

Cancellation without sufficient notice and explanation may result in the mediator terminating the process and issuing a Section 60i Certificate (parenting matters only) indicating that a party has refused to participate.

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### **3. Fees**

*Fees for all services are set out in Seaside Mediation's Schedule of Fees (annexed to this document).*

*Payment must be made in advance for appointments. Your appointment will only be confirmed once payment is received or for bank transfers, a receipt of payment is provided (at least 48 hours prior to your scheduled mediation or at least 24 hours prior to your pre-mediation intake appointment).*

*Seaside Mediation is open to one party paying the full costs associated with the mediation process. If this is your intention, please notify the mediator as soon as possible. Such an arrangement does not impact the impartiality of the mediator.*

### **4. Outcome**

*Whilst best endeavours will be made, Seaside Mediation does not guarantee that the issues in dispute will be resolved. No refunds will be issued if a mediation does not result in an agreement.*

*Please contact Jessica should you have any questions or concerns regarding these terms and conditions:*

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